

## **Auriol Kensington Rowing Club**

**14 Lower Mall London W6 9DJ**  
**Telephone: 020 8748 5352**

### **RULES**

#### **NAME**

1. The Club shall be called Auriol Kensington Rowing Club ("the Club").

#### **ADDRESS**

2. The Club address shall be 14 Lower Mall, Hammersmith, London W6 9DJ.

#### **COLOURS**

3. The Club colours shall be Dark Brunswick Green and Pink.

#### **OBJECTS**

4. The objects of the Club shall be to promote rowing at all levels.
5. The Club shall be affiliated to the Amateur Rowing Association ("A.R.A.").

#### **MEMBERSHIP**

6. Membership of the Club shall consist of the following categories:
  - Active
  - Student
  - Junior
  - Ordinary
  - Social
  - Life
  - Honorary
7. The Club will ensure that the talents and resources of all members are utilised to the full and that no member receives less favourable treatment (including refusal of membership) on the grounds of, marital status, social class, colour, ethnic group, , creed, sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, or is disadvantaged by conditions or requirements which cannot be shown to be relevant to performance.
8. An Active Member is entitled to the full facilities of the Club. He is entitled to attend, speak, propose or second a resolution and to vote at an Annual General Meeting and at an Extraordinary General Meeting of the members. Those Active Members of 60 years of age and over and those Active Members who have at least 25 years of continuous membership shall enjoy the same concessions as Student Members. Those Active Members who are coxwains shall enjoy the same concessions as Ordinary Members so long as they only cox. Those Active Members who are coaches shall enjoy the same concessions as Ordinary Members so long as they only coach.
9. A Student Member is an Active Member who is a full time member of a University or College. He is entitled to attend, speak, propose or second a resolution and to vote at an Annual General Meeting and at an Extraordinary General Meeting of the members.

10. A Junior Member is an Active Member who is under the age of 18 years. He is entitled to attend and speak, but may not propose or second a resolution nor vote at an Annual General Meeting and at an Extraordinary General Meeting of the members.
11. Ordinary membership is open to all past Active Members who have been Active Member for at least two calendar years. An Ordinary Member is entitled to such non-rowing facilities as may exist at the Club. He is entitled to attend, speak, propose or second a resolution and to vote at an Annual General Meeting and at an Extraordinary General Meeting of the members. He may row only at Regattas limited in participation to members of the Club.
12. A Social Member is entitled to such non-rowing facilities as may exist at the Club. He is entitled to attend and speak, but may not propose or second a resolution nor vote at an Annual General Meeting and at an Extraordinary General Meeting of the members.
13. Any member may on recommendation of the Club Committee be nominated a Life Member. The Club Committee's recommendation needs to be approved at an Annual General Meeting. He is entitled to attend, speak, propose or second a resolution and to vote at an Annual General Meeting and at an Extraordinary General Meeting of the members.
14. Any person may on recommendation of the Club Committee be nominated an Honorary Member. The Club Committee's recommendation needs to be approved at an Annual General Meeting. He is entitled to attend and speak, but may not propose or second a resolution nor vote at an Annual General Meeting and at an Extraordinary General Meeting of the members.
15. Any person wishing to join the Club must sign an application form provided, which will state that the prospective member agrees to abide by the Rules of the Club and the sport of rowing. The Club Committee shall then consider all such applications at its next meeting at which a simple majority vote is required for the applicant to be elected. The Club Committee shall be entitled to refuse or withdraw such membership only if it considers that the granting or renewal of such membership would:
  - (a) be detrimental to the aims and objectives of the Club,
  - (b) be, by virtue of the conduct or character of the applicant, likely to bring the Club or the sport of rowing into disrepute; or
  - (c) be undesirable for some other similar good cause.In doing so the committee shall provide full reasons for their decision and grant a right of appeal to the applicant.
16. Anyone currently rowing or using the equipment and premises must be a fully paid-up member but any prospective member without rowing experience may be allowed to defer application for membership by up to two months at the absolute discretion of the Club Committee.
17. A sum equal to a year's subscription must be deposited at the time application for membership is made by a prospective member.
18. Reciprocal membership for fully paid-up members of other rowing clubs may be allowed for a limited period, at the absolute discretion of the Club Committee.

## SUBSCRIPTIONS

19. Annual subscriptions are payable on the 1st January each year for the calendar year. Any new member applying for Active, Student or Junior membership after 1<sup>st</sup> April may, at the discretion of the committee, pay a reduced rate equal to three quarters of the normal rate, to cover the remainder of the year. Similarly, any new member applying for membership after 1<sup>st</sup> July may pay half of the normal rate. Any new member applying for membership after 1<sup>st</sup> October may, at the discretion of the committee, pay the full annual rate at the time that the application is accepted, to cover the remainder of the year and the whole of the following year. Note such applications shall be back-dated to the prospective members' first use of Club equipment.

20. On all matters of membership and fees the decision of a General Meeting is final. The Club Committee shall have the power to exercise discretion in respect of membership fees where hardship may be involved or in exceptional circumstances.

## **FINANCE**

21. The Honorary Treasurer shall keep proper account of the finances and shall keep a bank account in the name of Auriol Kensington Rowing Club. Accounts will be audited annually by an auditor (appointed as in Rule 25) and will be presented to the Annual General Meeting. The income and property of the Club shall be applied solely towards the promotion of the objects of the Club and no portion of them shall be paid or transferred directly or indirectly to members except for reasonable and proper remuneration in return for services actually rendered.
22. Cheque signatories shall be the Treasurer in each case, countersigned by the President, one of the Vice Presidents, one of the Past Presidents or the Hon. Secretary where the cheque value exceeds £250.

## **ANNUAL GENERAL MEETINGS AND EXTRAORDINARY GENERAL MEETINGS**

23. The Annual General Meeting (AGM) shall be held in September of each year to receive the accounts and Auditor's Report for the previous 12 months ending 30th June, and to elect for the ensuing year the President, Vice-Presidents, Captain, Honorary Secretary, Honorary Treasurer, Membership Secretary, Bar Steward, House Steward, Social Secretary and six Committee Members and to consider any other business of which notice has been given to the Secretary in writing 28 days prior to the date thereof.
24. The Captain shall appoint his Vice Captain(s) who shall be approved by the AGM.
25. Two people not holding any other office in the Club shall be elected as Auditors at the AGM.
26. The level of fees for the year shall be determined at the AGM or other General Meeting if appropriate.
27. Notice of the date, time and place of the AGM or any other General Meeting shall be posted on the Club notice board and sent to members by post at least 14 days before the date by the Secretary.
28. Notice sent by post shall be deemed to have been received by the member at his address last registered in the Club records three days after the date of posting.
29. The Notice shall state the nature of the business to be transacted and any resolution to be put to the members. No other business of which notice has not been given may be brought before the Meeting.
30. All resolutions to be voted on by the members at the AGM or any other General Meeting shall be formally proposed and seconded in writing and shall be handed to the Honorary Secretary in writing 28 days prior to the date of the meeting.
31. All nominations for Officers and Committee Members shall be proposed and seconded and shall be posted on the Club notice board. Nominations duly proposed and seconded may also be accepted from the floor at the meeting.
32. All Officers and Committee Members shall hold office until the AGM, when they shall retire but be eligible for re-election.
33. A Candidate for office shall be deemed to be elected when he has achieved half the votes cast plus one. Thus if three Candidates stand for election and the votes are cast 52/36/12, then the first is elected. If the votes are 48/36/16 then the vote will be retaken, with the Candidate achieving the lowest vote being omitted from the list of Candidates.

34. Only those members actually present at the time votes are cast are eligible to vote and no proxy votes are permitted.
35. On receipt by the Secretary of a written request signed by six currently fully paid-up members of the Club who are entitled to vote, the Club Committee shall call an Extraordinary General Meeting within 21 days of receiving the petition, giving at least 14 days notice thereof, which notice shall state the reason for so doing, and no matter other than that stated in the Notice shall be brought before the meeting.
36. The Club Committee shall also have power to call an Extraordinary General Meeting, giving notice as in 35 above. No matter other than that stated in the notice shall be brought before the meeting.
37. The Quorum for an AGM or an Extraordinary General Meeting shall be 15 people or 20% of the paid-up members entitled to vote, whichever is the lesser.

## **ADMINISTRATION**

38. The Officers of the Club shall be the President, Captain, Vice-Captains, Honorary Treasurer and Honorary Secretary.
39. The business of the Club shall be conducted by the Club Committee consisting of the President, Past Presidents, Vice-Presidents, Captain, Vice-Captains, Honorary Treasurer, Honorary Secretary, Membership Secretary, Bar Steward, House Steward, Social Secretary, Safety Adviser and six Committee members who are elected annually.
40. Only two Vice-Captains and only two Past Presidents/Vice-Presidents may vote at a general Committee meeting.
41. The Club Committee meetings shall each be arranged at least nine times a year and their business shall be minuted and available for inspection by any Club members.
42. Any Officer or member of the Committee failing to attend three successive Committee meetings without reasonable cause shall be considered to have resigned and another member shall be co-opted to fill his place by the Club Committee.
43. The Committee may co-opt a member to fill any vacancy in its number.
44. The Committee may act notwithstanding any vacancy or absence in its number.
45. No member may be eligible to hold office on the Club Committee until he shall have attained the age of 18 years and have been a member of the Club for two years.

## **DISCIPLINE**

46. The Captain shall have sole control of the Club boats and equipment or in his absence, the Vice-Captains or the next senior Officer present.
47. Any Officer may at his discretion suspend any member for sufficient reason as a disciplinary measure. The member shall have a right of appeal against the decision to the Club Committee whose decision shall be final and without appeal.
48. Any member causing damage to boats blades or other Club property either wilfully or through negligence may be liable for the costs of such damage as assessed by the Captain. Appeals against such assessments may be made to the Club Committee whose decision shall be final and without appeal.

49. All members shall at all times observe the provisions of The A.R.A. Water Safety Code. The club activities will comply with the Water Safety Code contained in the rules of the ARA and the Water Safety Code Guidance Notes as published by the Amateur Rowing Association.

The Committee shall appoint a member to act as Safety Adviser whose duty it will be to understand the requirements of the ARA Code of Practice for Water Safety and advise on their prominent display, their observation and their implementation at all times.

50. No member shall be allowed to use the Club boats unless he can swim. Life jackets are to be freely available in the clubhouse for the use of coxswains who must wear a life jacket when coxing.
51. No boats are allowed out during darkness unless with the previous express consent of the Captain. All boats out during darkness must display the correct lights.
52. No member or members shall enter for any open Regatta under the name of the Club without the permission of the Captain.
53. Every member of the Club shall be subject to the foregoing rules until his resignation be tendered to the Secretary in writing.

### **INTOXICATING LIQUOR**

54. The supply of intoxicating liquor on the Club premises shall be governed by the Club's Licence and any extensions, etc that the Licensees may request from the relevant authorities. There shall be two Licensees at least one of whom shall be a member of the Club Committee.
55. No intoxicating liquor shall be supplied on the Club premises other than by the Club or on behalf of the Club.
56. A Bar Sub-Committee comprising the Treasurer, Bar Steward, Social Secretary and the Licensees shall arrange the supply of intoxicating liquor by the Club, to members and to other persons on the Club premises, and shall secure the due observance of the provisions of the Licensing Act 1964, and all other Acts relating thereto, and of any conditions attached to any Licence held by or on behalf of the Club for the supply of intoxicating liquor.
57. No person shall be paid at the expense of the Club any commission, percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club. The Bar Sub-Committee may, on behalf of the Club, contract with or employ appropriate Bar Staff, Catering Staff, Cleaning Staff, etc and enter into service or employment contracts for the management of the bar, catering, cleaning of the Club, etc.

### **VISITORS**

58. Members may introduce and entertain guests at the Club, and there shall be kept at the Club premises a Visitor's Book which both the member and his guest shall sign. The member introducing a guest shall be responsible for his guest strictly observing these Rules and shall not leave the Club premises before his guest. No person whose membership of the Club has been or is for the time being suspended, or whose application for membership has at any time been rejected, shall be introduced as a guest.

### **GENERAL**

59. In all matters of dispute the Club Committee's decision is final, until or unless altered by a General Meeting.
60. The Club does not accept liability for damage to person or loss of personal property.

61. In all cases where the masculine is used it shall be deemed to include the feminine and vice-versa, except where the contrary appears. Words importing the singular shall include the plural. References to rowing shall apply to sculling and coxing.
62. No change to these rules may be made unless it is proposed and seconded by two members entitled to vote and notice of intention thereof is given in writing to the Secretary and posted on the Notice Board at least 28 days in advance of a properly constituted General Meeting. Any change or alteration must be carried by a two-thirds majority of the members present at the meeting.

## **DISSOLUTION**

63. If the Committee by a simple majority decides that on the grounds of expense or otherwise it is necessary to dissolve the Club, it shall call a Special General Meeting at which a two-thirds majority of those present shall be sufficient to pass the resolution. Any assets remaining after the satisfaction of debts and liabilities shall not be paid or distributed to members of the Club, but shall be given or transferred to some other club having the objects "To promote rowing at all levels" in their Rules and which prohibits the distribution of its or their income among its or their members to an extent at least as great as imposed in Rule 21.

## **CHILD PROTECTION**

64. The Club accepts the policy and procedures relating to Child Protection, as set out by the ARA, and requires all members to accept them as a condition of membership. In accordance with the ARA's policy and rules relating to Child Protection Procedures the Committee shall appoint:
  - i) A Junior Organiser who has gained one of the ARA's Coaching Awards to be responsible for the Club's Juniors on a day-to-day basis.
  - ii) A separate and senior "person in charge" to whom concerns or allegations regarding inappropriate treatment of Juniors may be made. It will be his/her duty to understand the requirements of the ARA's Child Protection Procedures and to act on them as necessary. He/she must also ensure that there is a well established complaints procedure and that parents and children have the relevant information and thus easy access to it.